

Central Soil Salinity Research Institute**Regional Research Station****Canning Town, South 24 Parganas****West Bengal-743 329 (INDIA)****Tender Enquiry No. : CSSRI/Cng/12(2)/ 11-12/6****Date : 1.12.11****INVITATION OF QUOTATIONS FOR CONSTRUCTION OF TRANSFORMER ROOM**

(Dimension of Room: Length 13m, Breadth 5 m, Height 4m)

Sealed quotations are invited for the above mentioned work in the Office under the **Terms & Conditions** mentioned below as per under mentioned specifications

Total Budget Rs.: 420628 (apx.)

Sl. No	** Description of work	Amount of Work
1.	Earth work in excavation by mechanical means (Hydraulic excavator) /manual means over areas (exceeding 30 cm in depth 1.5 m in width as well as 10 Sqm on plan) including disposal of excavated earth. Lead up to 50m and lift upto 1.5 m. disposed earth to leveled and neatly dressed. All kinds of soil. For wall : $(13X2 + 5X3)X 1X 0.60 = 24.60$ Cum.	24.60 Cum
2	Dry brick on edge flooring with bricks of specified class on a bed of 12 mm mud mortar including filling joints with Jamuna sand (with F.P.S. bricks) : For wall : $(13X2 + 5X3) X 0.60 = 24.60$ sqm	24.60 Cum
3.	Providing & laying damp proof course in the roof 50 mm thick with cement concrete 1:2:4 (1 cement: 2 coarse sand : 4 graded stone aggregate of 12.5mm nominal size) $(13X2 + 5X3) X 0.60 = 24.60$ sqm	24.60 Cum
4.	Brick work with F.P.S. brick of class designation 75 in foundation and plinth in cement mortar 1:6 (1 cement : 6 coarse sand), Wall : $0.15 x (0.76+0.63 +0.51+0.38+0.25)x(13X2+5X3)=15.56$ cum	15.56 cum
5.	Filling available excavated earth (including rock) in trenches, plinth, sides of foundations etc. in layers not exceeding 20 cm in depth consolidating each deposited layer by ramming and watering lead up to 50m and lift up to 1.5m. Wall : $24.60(\text{cutting soil vol}) - 15.56(\text{brick vol in foundation})=8.04$ cum	8.04 cum
6.	Brick work with F.P.S. brick of class designation 75 in superstructure above plinth level up to floor V level in all shapes and sizes in cement mortar 1:4 (1 cement : 4 course sand). Wall : $41X0.254X3.65=38.01$ cum	38.01 cum
7.	Reinforced cement concrete work in walls (any thickness), including attached pilasters, buttresses, plinth and string courses, fillets, columns, pillars, piers, abutments, posts and struts, etc. up to floor five level excluding cost of centering, shuttering, finishing & reinforcement. 1:2:4 (1 Cement : 2 coarse sand: 4 graded stone aggregate 20 mm nominal size) Lintel : $36 X 0.254 x 0.153 = 1.40$ sqm. Beam : $15 x 0.254 X 0.203 = 0.78$ sqm. Chajja: $2 X 0.46 x 0.076 X 3 = 0.21$ sqm. Roof : $13X5X0.10 = 6.50$ sqm. <hr/> Total = 8.89 m ³	8.89 m ³
8.	STEEL REINFORCEMENT: Reinforcement for R.C.C. work including straightening, cutting, bending, placing in position and binding all complete. Cold Twisted Bars Beam, lintel, Roof & chajja: $8.89 \text{ m}^3 \times 1\% \times 78.5$ <hr/> Total = 697.87 kg	697.87 kg
9.	Centering, Shuttering including strutting, propping etc. & removal of form Beam& lintel: $2 X 0.23 X 15 + 2 X 0.18 X 41 = 21.66$ m ² Chajja: $2.25 x 0.60 X 3 = 4.05$ m ² Roof: $13 X 5 = 65.00$ m ²	65.00 m ²
10.	15 mm cement plaster on the rough side of single or half brick wall of Mix : 1:6 (1 cement : 6 fine sand) Exterior wall: $(13+5)X2X3.7 = 133.20$ m ² & Interior wall & ceiling: $(13X2+5X4)X3.7+13X5 = 235.20$ m ² Total 368.40 sqm.	368.40 sqm

11.	Cement Plaster with a floating coat of neat cement: 15 mm cement plaster finished with a floating coat of neat cement of mix: 1:4 (1 cement:4 coarse sand):Exterior wall : (13+5)X2X0.3=0.80 Sqm. Interior Wall & Ceiling: (13 X2 +5 X4) X0.3 =13.80 sqm. Total 24.60 sqm.	24.60 sqm
12.	Cement concrete flooring 1:2:4(1 cement: 2 coarse sand: 4 graded stone aggregate) finished with a floating coat of neat cement including cement slurry, but excluding the cost of nosing of steps etc. complete. 40 mm thick with 20 mm nominal size of stone aggregate Area :12.50 x 4.5=56.25 sqm	56.25 sqm
13.	Finishing walls with acrylic smooth exterior paint of required shade, two or more coats applied @ 1.67 ltr/10 sqm. Over & including base coat of water proofing cement paint applied @ 2.2 kg/10 m ² . Total area of external wall is 135.20 sqm.	135.20 sqm
14.	Distemping with oil bound washable distemper of approved brand and manufacture to give an even shade. New work (two or more coats) over and including priming coat with cement primer Area of internal wall : 235.20 sqm	235.20 sqm
15.	Providing wood work in frames of doors, windows, clerestory windows and other frames, wrought framed and fixed in position : Sal wood Door: [(2+2+1)X0.1x0.075] X2 =0.075 cum Window: (1.2+1.8)x2x3X0.45X0.45 = 0.0365 cum : Total 0.1115 m ³	0.1115 m ³
16.	Providing and fixing paneling or paneling and glazing in paneled or paneled and glazed shutters for doors, windows and clerestory windows (Area of opening for panel inserts excluding portion inside grooves or rebates to be measured). Paneling for paneled or paneled and glazed shutters 25 mm to 40 mm thick Kiln seasoned and chemically treated hollock wood: Door (2X1) X2 =4 m ² : Window 3X2X1.25= 7.50 m Total: 11.5 m ²	11.5 m ²
17.	Providing and fixing M.S. grills of required pattern in frames of windows etc. with M.S. flats, square or round bars etc. all complete. Fixed to openings / wooden frames with rawl plugs etc. 3 No. Grills = 2 X 1.25 X 3=7.5 sqm = 100 Kg.	100 Kg
18.	Applying priming coat with ready mix pink or grey primer of approved brand and manufacture on wood work (hard & soft wood) 2.1 X 1 X2 (no.) X 2 (sides) = 8.4 m ² + 7.5 m ² =15.9 m ²	15.9 m ²
19.	Painting of Window: Providing & applying of two coats of fire retardant paint unthinned on clean woody/ply surface @ 3.5 sq.m. per litre per coat including preparation of base surface as per recommendation of manufacturer to make the surface fire retardant 2X1.2X3(no.)X2sides= 7.20 sqm.	7.20 sqm
20	Finished with Epoxy paint (two or more coats) at all locations prepared & applied as per manufacturer's specifications including appropriate priming coat, preparation of surface etc. complete on Steel work (2X1.25X3)=7.5 m ²	7.5 m ²

**** All the goods/supplies should of ISI mark or equivalent quality of reputed manufacturer**

TERMS & CONDITIONS FOR SUBMITTING QUOTATION AND EXECUTING THE WORK:

1. The Tender format is obtainable from the Office or can be downloaded. Tenders shall be submitted in Tender Format on the printed pad of the firm accompanied by a DD (in favour of D.D.O., CSSRI, Canning and payable at SBI, Canning, Br. Code 1993) or the Xerox copy of the money receipt of Rs. 100/- paid in cash to the Office.
2. Each bidder must submit only one quotation **in details item-wise** in sealed cover. Quotation may be sent by post or dropped in the tender box available at this Office on or before **15.00 hrs. of 26th December, 2011** being the last date & time of submission of quotation. Quotation received after the scheduled date and time will not be accepted.
3. Each contractor has to deposit an Earnest Money of Rs. 8500/ (Rupees eight thousand five hundred only) along with the quotation in the form of Demand Draft, drawn in favour of D.D.O., CSSRI, Canning and payable at State Bank of India Canning Branch (Code No. 1993). The earnest money of all the bidders except the lowest two bidders will be refunded within 10 days of opening the quotations. The earnest money of the second lowest bidder to whom order was not placed will be refunded within 10 days of placement of order. The earnest money of any bidder will be forfeited if the bidder(s) denies/fails to execute the work after placing the work order by the authority.
4. Documents showing satisfactory credentials and experience of performing job of similar nature if any may be enclosed.

5. The validity period of the quotation should be at least 90 days from the last date of submission of the quotation.
6. The Competent Authority of the Institute has the right to accept/reject any tender/quotation without assigning any reason thereof and the decision of the Authority will be final and binding on the quotationer.
7. The evaluation of total cost would be done for all the items mentioned on the work sheet put together. The items for which no rates have been quoted would be treated as zero and the total amount would be computed accordingly. The Works Committee will award the contract to the responsive bidder whose total cost for all the items put together is the lowest
8. The contractor has to pay the Income Tax as applicable in the I.T. Act and the same will be deducted at source from his bills. The contractor is required to provide Bank A/C and PAN No. along with the quotation.
9. Bank charges if any will be borne by quotationer.
10. The contractor has to meet all other necessary requirements of Govt. taxes etc. as the case may be.
11. On receiving the work order the contractor will have to submit an acceptance letter within 7 days along with a deposit of additional amount in excess of the earnest money (if required) to fulfill 5% of order amount as security deposit. The security deposit will be retained till the satisfactory completion of the work & submission of final bill, failing which, it will be presumed that the contractor is not interested to execute the work and his earnest money will be forfeited. The order may then be placed to the second lowest quotationer.
12. The contractor in whose name the order will be issued must ensure from time to time that the work is being done properly and in time, otherwise his security money is liable to be forfeited and other actions as per rule may be taken against him. The losses incurred, if any, due to negligence on the part of the contractor are to be compensated by the contractor.
13. The contractor must in his own interest ensure that all the rules and sub rules of the labour laws including minimum wages Act are followed and he will be responsible for any lapse in this regard. The Institute will not under any circumstances be responsible for any lapse on the part of the Contractors in this connection.
14. If the contractor fails to complete the work as per the specification within the stipulated period, the order will automatically be treated as cancelled. The security deposit will be forfeited and no payment will be made for part supply/execution of work. The order may then be placed to the second lowest bidder.
15. If any time during the execution of the work, the contractor encounters conditions/circumstances beyond his control (which will be determined by the authority) hindering timely completion of the work, the contractor will promptly inform the Head of this office in writing the fact of the delay and the likely duration of the same. After receipt of communication from the contractor, the competent authority shall decide as to whether to cancel the contract after the existing stipulated period, or to extend the stipulated period suitably, by issuing an amendment to the contract. In all other cases for delaying the completion of work beyond the stipulated period the authority will deduct from the contract price, as liquidated damages, a sum equivalent to 0.15% of the contracted amount for each day of delay of completion of work which will be deducted from the final bill. The maximum limit of such deduction will however, be 5% (five percent) of the contract amount. The contract will automatically stand cancelled when the deduction limit crosses 5 % of the contract amount.
16. All the works should be done as per the normal accepted technical requirements and are to be done under strict supervision of the concerned officers of CSSRI, RRS, Canning Town. Normally no work will be done on holidays/beyond the office hours. However, the contractor may seek prior permission of the competent authority to work beyond the office hours whenever it becomes very urgent depending of the nature of the work.
17. Payment will usually be made within about 45-days after the submission of final bill on satisfactory completion of work by the specified time.

(B. Maji)
Pr. Scientist & HEAD

TENDER FORMAT
(on letter head of the firm)

Receipt No./Demand Draft No.

Date of Receipt/D.D.

Subject:

Your Tender Enquiry No.:

Our reference:

Title of Work:

Sl. No.	Brief description of goods /equipments /supply/work	Brief specifications of work	Quantity	Unit	Unit rate (₹)	Total amount (₹)
Tax (if any)						
TOTAL						

Gross total Cost: ₹ (in figures) (₹ (in words)

We agree to do the above work in accordance with the technical specifications for a total contract price of ₹ (in figures)
(₹ (in words) within the period specified in the Invitation for Quotations. The other necessary details of our firms are given below.

PAN No. (Xerox copy attached) :

Bank Account No.

VAT Registration No. (Xerox copy attached)

We also confirm the other terms and conditions:

Validity of quotation:

Payment terms:

Completion of works:

Others (if any):

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery.

Dated:

Signature of Supplier/Contractor
(Name and seal of the firm/supplier)

Phone : (03218) 255241, 255085
Email: cssri.canning@gmail.com

Fax: : (03218) 255084



Central Soil Salinity Research Institute
Regional Research Station Canning Town, South 24
Parganas



West Bengal-743 329 (INDIA)

Tender Enquiry No. : CSSRI/Cng/12(2)/ 11-12/7

Date 01.12.11

INVITATION OF QUOTATIONS FOR DRESSING OF IRRIGATION AND EXCAVATION OF DRAINAGE CHANNELS ALONG THE PERIPHERY IN THE CHARLAND AREA. (EXCAVATED SOIL WILL BE USED FOR MAKING EARTHEN ROAD IN THE CHARLAND FARM)

Sealed quotations are invited for the above mentioned work in the Char Land area of this office under the Terms & Conditions mentioned below as per under mentioned specifications.

Total Budget: Rs. 393180 (apx.)

Sr.No	Description of the item	Quantity (Apx.)
1	Earth work in excavation by mechanical means (Hydraulic excavator) / manual means in foundation trenches/drains (not exceeding 1.5 m in width or 10 sqm. on plan) including dressing of sides & ramming of bottoms, lift up to 1.5 m, including getting out the excavated soil and disposal of surplus excavated soil as directed, within a lead of 50m. All kinds of soil Length of channel 1456 m top width 3 m bottom width 1.5 m, height 1.5 m. Total soil excavated = $1456 \times \frac{1}{2} (3+1.5) \times 1.5 = 4914 \text{ m}^3$	4914 m ³
2	Extra rate for earth work as in item No. A1 for each additional lead of 50 m or part there of beyond the initial lead of 50 m. (For 0 lead i.e within 0-50 m distance no extra rate.) a) 1 st extra lead (50–100 m) = 1640 m ³ b) 2 nd extra lead(100–150 m)= 1640 m ³ The total excavated soil of 4914 m ³ will be used for making the earthen road along the length and breadth wise midline of dimension Length – 910 m, Height – 1.2 m, Top Width 3.5 m, Bottom width – 5.5 m Total soil: $910 \times \frac{1}{2} (5.5+ 3.5) \times 1.2= 4914 \text{ m}^3$	1 st lead (50–100 m) = 1640 m ³ 2 nd lead(100–150 m)= 1640 m ³

**** All the goods/supplies should of ISI mark or equivalent quality of reputed manufacturer**

TERMS & CONDITIONS FOR SUBMITTING QUOTATION AND EXECUTING THE WORK:

1. The Tender format is obtainable from the Office or can be downloaded. Tenders shall be submitted in Tender Format on the printed pad of the firm accompanied by a DD (in favour of D.D.O., CSSRI, Canning and payable at SBI, Canning, Br. Code 1993) or the Xerox copy of the money receipt of Rs. 100/- paid in cash to the Office.
2. Each bidder must submit only one quotation **in details item-wise in** sealed cover. Quotation may be sent by post or dropped in the tender box available at this Office on or before **15.00 hrs. of 26th December, 2011** being the last date & time of submission of quotation. Quotation received after the scheduled date and time will not be accepted.
3. Each contractor has to deposit an Earnest Money of Rs. 8000/ (Rupees eight thousand only) along with the quotation in the form of Demand Draft, drawn in favour of D.D.O., CSSRI, Canning and payable at State Bank of India Canning Branch (Code No. 1993). The earnest money

of all the bidders except the lowest two bidders will be refunded within 10 days of opening the quotations. The earnest money of the second lowest bidder to whom order was not placed will be refunded within 10 days of placement of order. The earnest money of any bidder will be forfeited if the bidder(s) denies/fails to execute the work after placing the work order by the authority.

4. Documents showing satisfactory credentials and experience of performing job of similar nature if any may be enclosed.

5. The validity period of the quotation should be at least 90 days from the last date of submission of the quotation.

6. The Competent Authority of the Institute has the right to accept/reject any tender/quotation without assigning any reason thereof and the decision of the Authority will be final and binding on the quotationer.

7. The evaluation of total cost would be done for all the items mentioned on the work sheet put together. The items for which no rates have been quoted would be treated as zero and the total amount would be computed accordingly. The Works Committee will award the contract to the responsive bidder whose total cost for all the items put together is the lowest

8. The contractor has to pay the Income Tax as applicable in the I.T. Act and the same will be deducted at source from his bills. The contractor is required to provide Bank A/C and PAN No. along with the quotation.

9. Bank charges if any will be borne by quotationer.

10. The contractor has to meet all other necessary requirements of Govt. taxes etc. as the case may be.

11. On receiving the work order the contractor will have to submit an acceptance letter within 7 days along with a deposit of additional amount in excess of the earnest money (if required) to fulfill 5% of order amount as security deposit. The security deposit will be retained till the satisfactory completion of the work & submission of final bill, failing which, it will be presumed that the contractor is not interested to execute the work and his earnest money will be forfeited. The order may then be placed to the second lowest quotationer.

12. The contractor in whose name the order will be issued must ensure from time to time that the work is being done properly and in time, otherwise his security money is liable to be forfeited and other actions as per rule may be taken against him. The losses incurred, if any, due to negligence on the part of the contractor are to be compensated by the contractor.

13. The contractor must in his own interest ensure that all the rules and sub rules of the labour laws including minimum wages Act are followed and he will be responsible for any lapse in this regard. The Institute will not under any circumstances be responsible for any lapse on the part of the Contractors in this connection.

14. If the contractor fails to complete the work as per the specification within the stipulated period, the order will automatically be treated as cancelled. The security deposit will be forfeited and no payment will be made for part supply/execution of work. The order may then be placed to the second lowest bidder.

15. If any time during the execution of the work, the contractor encounters conditions/circumstances beyond his control (which will be determined by the authority) hindering timely completion of the work, the contractor will promptly inform the Head of this office in writing the fact of the delay and the likely duration of the same. After receipt of communication from the contractor, the competent authority shall decide as to whether to cancel the contract after the existing stipulated period, or to extend the stipulated period suitably, by issuing an amendment to the contract. In all other cases for delaying the completion of work beyond the stipulated period the authority will deduct from the contract price, as liquidated damages, a sum equivalent to 0.15% of the contracted amount for each day of delay of completion of work which will be deducted from the final bill. The maximum limit of such deduction will however, be 5% (five percent) of the contract amount. The contract will automatically stand cancelled when the deduction limit crosses 5 % of the contract amount.

16. All the works should be done as per the normal accepted technical requirements and are to be done under strict supervision of the concerned officers of CSSRI, RRS, Canning Town. Normally no work will be done on holidays/beyond the office hours. However, the contractor may seek prior permission of the competent authority to work beyond the office hours whenever it becomes very urgent depending of the nature of the work.

17. Payment will usually be made within about 45-days after the submission of final bill on satisfactory completion of work by the specified time.

(B. Maji)
Pr. Scientist & HEAD

TENDER FORMAT
(on letter head of the Firm)

Receipt No./Demand Draft No.

Date of Receipt/D.D.

Subject:
Your Tender Enquiry No.:
Our reference:
Title of the Work:

Sl. No.	Brief description of goods/ equipments /supply/ work	Brief specifications of work	Quantity	Unit	Unit rate (₹)	Total amount (₹)
Tax (if any)						
TOTAL						

Gross total Cost: ₹ (in figures)

(₹)

..... (in words)

We agree to do the above work in accordance with the technical specifications for a total contract price of ₹

..... (in figures)

(₹)

..... (in words) within the period specified in the Invitation for Quotations. The other necessary details of our firms are given below.

PAN No. (Xerox copy attached) :

Bank Account No.

VAT Registration No. (Xerox copy attached)

We also confirm the other terms and conditions:

Validity of quotation:

Payment terms:

Completion of works:

Others (if any):

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery.

Dated:

Signature of Supplier/Contractor
(Name and seal of the firm/supplier)



Central Soil Salinity Research Institute
Regional Research Station
Canning Town, South 24 Parganas
West Bengal-743 329 (INDIA)



Tender Enquiry No. : CSSRI/Cng/12(2)/ 11-12/8(1)
Date: 01.12.2011

**Invitation of Quotations for Renewal of Wiring of Office Building, at CSSRI,
Canning Town**

Total Budget Rs. : 2,01,623 (apx.)

SPECIFICATIONS OF WORK

SI. No	Description of Works	Quantity
1	S/F PVC conduit: Supplying & fixing of following size of PVC conduit along with accessories in surface/recess including cutting the wall & making good the same in case of recessed conduit as required. 32 mm dia.	1040 m
2	Wiring in existing conduit: Supplying & drawing following type of FR PVC insulated copper conductor, single core cable of ISI mark of reputed company in the existing surface/recessed steel /PVC conduit in required : 2x 1.5 sq. mm	1600 m
3	Wiring in existing conduit: Supplying & drawing following type of FR PVC insulated copper conductor, single core cable of ISI mark of reputed company in the existing surface/recessed steel /PVC conduit in required : 2x 2.5 sq. mm	200 m
4	Supplying & fixing following Piano type switch (ISI mark) / socket on the existing MS switch box (Heavy gauge)/ Plastic cover (Heavy gauge) including connection etc. as reqd.	15 Nos
	6 pin 15/16 amp. socket outlet (ISI mark) of reputed company	8 Nos.
	MS Junction box (Heavy gauge)	10 Nos
	5/6 Amp switch ISI mark of reputed company	64 Nos
	3 Pin 5/6 amp Socket outlet, ISI mark of reputed company	14 Nos
	15/16 amp switch, ISI mark of reputed company, ISI mark of reputed company	9 Nos.
	15/16 amp socket, ISI mark of reputed company	9 nos.
5	S/F Metal Box, Supplying & fixing metal box on surface with suitable size of phenolic laminated sheet, cover in front including painting etc. as reqd. 200 X 125 X 60 mm deep	50 Nos
6	S/F ceiling rose: Supplying & fixing Jumbo ceiling rose on the existing junction box (heavy gauge), wooden block including connection etc. as required	50 nos.
7	Point wiring in PVC Conduit with Piano type switch: Wiring for light point/Fan point/exhaust fan point/ call bell point with 1.5 mm ISI mark of reputed company FR PVC insulated copper conductor single core cable in surface/recessed PVC conduit with Piano type switch, phenolic laminated sheet suitable size M.S. box (heavy gauge) & earthing the point with 1.5 sq. mm ISI mark of reputed company FR PVC insulated copper conductor single core cable etc as required	50 Nos
8	Power Plug wiring PVC Conduit (4 x 6 sq. mm) Wiring for light/power plug with 4x6 mm FR PVC insulated copper conductor single core cable in surface/ recessed conduit along with 2 Nos. 4 .59 mm FR PVC insulated copper conductor single core cable for loop earthing as required.	100 m
9	Copper earth Pipe electrode standard ISI mark.	1 (one) s

	Earthing with copper 600mm X 600 mm X 3 mm thick including accessories & providing masonry enclosure with cover plate having locking arrangement & watering pipe etc. (but without charcoal coke & salt) as required.	
10	S/F TPN tap off box with HRC fuses supplying, installing, testing & commissioning of TPN tap off box of following capacity on existing, rising mains & complete with HRC fuse links interconnection on earthing etc. as required. 63 Amp TPN switch, ISI mark of reputed company	1 No.
11	S/F 'B' series, SP MCB, ISI mark of reputed company Supplying & fixing 5 Amp to 32 Amp rating 240 Volts, 'B' Series, miniature circuit breaker suitable for lighting & other loads of following poles in the existing MCB DG complete with connections, testing & commissioning etc. as required. Single Pole Single Pole & neutral	12 pc 4 pc
12	Using M.S. angles 40X40X6 mm angle iron (heavy gauge)	65 kg.
13	Wiring in existing conduit: Supplying & drawing following type of FR PVC insulated copper conductor, single core cable in the existing surface/recessed steel /PVC conduit in required : 1.17.11 2x 2.5 sq. mm	100 m
14	Wiring in existing conduit: Supplying & drawing following type of FR PVC insulated copper conductor, single core cable in the existing surface/recessed steel /PVC conduit in required : 1.17.20 2x 4 sq. mm	100 m
15	32 Amp SPN Main Switch, ISI mark of reputed company	2 No.

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- Each contractor has to deposit an Earnest Money of Rs. 4000/ (Rupees four thousand only) along with the quotation in the form of Demand Draft, drawn in favour of D.D.O., CSSRI, Canning and payable at State Bank of India Canning Branch (Code No. 1993). The earnest money of all the bidders except the lowest two bidders will be refunded within 10 days of opening the quotations. The earnest money of the second lowest bidder to whom order was not placed will be refunded within 10 days of placement of order. The earnest money of any bidder will be forfeited if the bidder(s) denies/fails to execute the work after placing the work order by the authority.
- Documents showing satisfactory credentials and experience of performing job of similar nature if any may be enclosed.
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23. The contractor has to pay the Income Tax as applicable in the I.T. Act and the same will be deducted at source from his bills. The contractor is required to provide Bank A/C and PAN No. along with the quotation.
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 25. The contractor has to meet all other necessary requirements of Govt. taxes etc. as the case may be.
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 28. The contractor must in his own interest ensure that all the rules and sub rules of the labour laws including minimum wages Act are followed and he will be responsible for any lapse in this regard. The Institute will not under any circumstances be responsible for any lapse on the part of the Contractors in this connection.
 29. If the contractor fails to complete the work as per the specification within the stipulated period, the order will automatically be treated as cancelled. The security deposit will be forfeited and no payment will be made for part supply/execution of work. The order may then be placed to the second lowest bidder.
 30. If any time during the execution of the work, the contractor encounters conditions/circumstances beyond his control (which will be determined by the authority) hindering timely completion of the work, the contractor will promptly inform the Head of this office in writing the fact of the delay and the likely duration of the same. After receipt of communication from the contractor, the competent authority shall decide as to whether to cancel the contract after the existing stipulated period, or to extend the stipulated period suitably, by issuing an amendment to the contract. In all other cases for delaying the completion of work beyond the stipulated period the authority will deduct from the contract price, as liquidated damages, a sum equivalent to 0.15% of the contracted amount for each day of delay of completion of work which will be deducted from the final bill. The maximum limit of such deduction will however, be 5% (five percent) of the contract amount. The contract will automatically stand cancelled when the deduction limit crosses 5 % of the contract amount.
 31. All the works should be done as per the normal accepted technical requirements and are to be done under strict supervision of the concerned officers of CSSRI, RRS, Canning Town. Normally no work will be done on holidays/beyond the office hours. However, the contractor may seek prior permission of the competent authority to work beyond the office hours whenever it becomes very urgent depending of the nature of the work.
 32. Payment will usually be made within about 45-days after the submission of final bill on satisfactory completion of work by the specified time.

(B. Maji)
Pr. Scientist & HEAD

TENDER FORMAT
(on letter head of the Firm)

Receipt No./Demand Draft No.

Date of Receipt/D.D.

Subject:
Your Tender Enquiry No.:
Our reference:
Title of Work:

Sl. No.	Brief description of goods/equipments /supply/ work	Brief specifications of work	Quantity	Unit	Unit rate (₹)	Total (₹)
Tax (if any)						
TOTAL						

Gross total Cost: ₹ (in figures)

(₹)

..... (in words)

We agree to do the above work in accordance with the technical specifications for a total contract price of ₹

..... (in figures)

(₹)

..... (in words)

within the period specified in the Invitation for Quotations. The other necessary details of our firms are given below.

PAN No. (Xerox copy attached) :

Bank Account No.

VAT Registration No. (Xerox copy attached)

We also confirm the other terms and conditions:

Validity of quotation:

Payment terms:

Completion of works:

Others (if any):

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery.

Signature of Supplier/Contractor

(Name and seal of the

Dated:
firm/supplier)

Phone : (03218) 255241, 255085

Fax: : (03218) 255084

Email:cssri.canning@gmail.com



Central Soil Salinity Research Institute

Regional Research Station

Canning Town, South 24 Parganas, West Bengal-743 329 (INDIA)



Tender Enquiry No. : CSSRI/Cng/12(2)/ 11-12/1

Date :

01.12.11

INVITATION OF QUOTATIONS FOR RENOVATION OF GUEST HOUSE

Sealed quotations are invited for the above mentioned work in the Guest House of this Office

under the Terms & Conditions mentioned below as per under mentioned specifications

Total Budget : Rs. 1,43,218 (apx.)

Sl. No.	** Description of Work	Qty.
1.	Demolishing lime concrete of the roof manually by mechanical means and disposal material within 50 m lead as per direction of the Authority 1:3:6 (Total 140 sqm x 0.05 m depth =7 cum)	7.0 Cum
2.	Providing and laying in position cement concrete of specified grade excluding the cost of centering and shuttering all works up to plinth level: 1:2: 4 (1cement:2 coarse sand: 4 stone aggregate 20 mm nominal size)140sqm X 0.05= 7 cum	7.0 Cum
3	Removing dry or oil bound distemper, water proofing cement paint and the like by scraping, sand papering and preparing the surface smooth including necessary repairs to scratches etc. complete. (Inside)	506 Sqm
4.	Distemping with dry distemper of approved brand of reputed company of at least two coat to give an even shade. 366 m ² wall &140 m ² ceiling	506 Sqm
5	Rubbing, cleaning and removing the existing paint of the Doors & Windows and then repainting of the same with synthetic enamel paint of approved brand of reputed company/ISI mark to give an even shade. At least two coat (on old work). 15 Panelled doors (0.76 X 2.14) X 2 sides = 48.79 sqm+5 Jali doors (0.76 X 2.14) X 2 sides = 16.26 sqm + 6 Jali windows (0.76X1.22) X 2 sides=11.13 sqm 20 Glazed windows (0.76 x 1.22) x1/2x2 side =18.55 sqm. Total = 94.73 sqm	94.73 Sqm
6	Rubbing, cleaning & removing the existing paint of the GS sheet /grill & then repainting of the same with synthetic enamel paint of approved brand of reputed company /ISI mark to give an even shade. At least two coat (on old work) 20 Glazed windows (0.76 x 1.22)x2 side =37.10 m ²	37.10 Sqm
7.	Chipping of the R.C.C. roof	140 Sqm
8.	Providing & Laying polished vitrified floor tiles in different sizes with water absorption less than 0.08% & conforming to IS 15622 of approved make in all colors & shade. Fixing glazed/Ceramic/ Vitrified floor tiles with cement based high polymer modified quick set tile adhesive (Water based) conforming to IS :15477, using 5 kg. adhesive/sqm of tile area, in average 3 mm thickness. The work includes the shifting of furniture and any other materials and then to restore again in its original position. Size of tiles 60 X 60 cm.	100 sqm.

**** All the goods/supplies should of ISI mark or equivalent quality of reputed manufacturer**

TERMS & CONDITIONS FOR SUBMITTING QUOTATION AND EXECUTING THE WORK:

2. The Tender format is obtainable from the Office or can be downloaded. Tenders shall be submitted in Tender Format on the printed pad of the firm accompanied by a DD (in favour of D.D.O., CSSRI, Canning and payable at SBI, Canning, Br. Code 1993) or the Xerox copy of the money receipt of Rs. 100/- paid in cash to the Office.
2. Each bidder must submit only one quotation in details item-wise in sealed cover. Quotation may be sent by post or dropped in the tender box available at this Office on or before **15.00 hrs. of 26th December, 2011** being the last date & time of submission of quotation. Quotation received after the scheduled date and time will not be accepted.
33. Each contractor has to deposit an Earnest Money of Rs. 3000/ (Rupees three thousand only) along with the quotation in the form of Demand Draft, drawn in favour of D.D.O., CSSRI, Canning and payable at State Bank of India Canning Branch (Code No. 1993). The earnest money of all the bidders except the lowest two bidders will be refunded within 10 days of opening the quotations. The earnest money of the second lowest bidder to whom order was not placed will be refunded within 10 days of placement of order. The earnest money of any bidder will be forfeited if the bidder(s) denies/fails to execute the work after placing the work order by the authority.
34. Documents showing satisfactory credentials and experience of performing job of similar nature if any may be enclosed.
35. The validity period of the quotation should be at least 90 days from the last date of submission of the quotation.
36. The Competent Authority of the Institute has the right to accept/reject any tender/quotation without assigning any reason thereof and the decision of the Authority will be final and binding on the quotationer.
37. The evaluation of total cost would be done for all the items mentioned on the work sheet put together. The items for which no rates have been quoted would be treated as zero and the total amount would be computed accordingly. The Works Committee will award the contract to the responsive bidder whose total cost for all the items put together is the lowest
38. The contractor has to pay the Income Tax as applicable in the I.T. Act and the same will be deducted at source from his bills. The contractor is required to provide Bank A/C and PAN No. along with the quotation.
39. Bank charges if any will be borne by quotationer.
40. The contractor has to meet all other necessary requirements of Govt. taxes etc. as the case may be.
41. On receiving the work order the contractor will have to submit an acceptance letter within 7 days along with a deposit of additional amount in excess of the earnest money (if required) to fulfill 5% of order amount as security deposit. The security deposit will be retained till the satisfactory completion of the work & submission of final bill, failing which, it will be presumed that the contractor is not interested to execute the work and his earnest money will be forfeited. The order may then be placed to the second lowest quotationer.
42. The contractor in whose name the order will be issued must ensure from time to time that the work is being done properly and in time, otherwise his security money is liable to be forfeited and other actions as per rule may be taken against him. The losses incurred, if any, due to negligence on the part of the contractor are to be compensated by the contractor.
43. The contractor must in his own interest ensure that all the rules and sub rules of the labour laws including minimum wages Act are followed and he will be responsible for any lapse in this regard. The Institute will not under any circumstances be responsible for any lapse on the part of the Contractors in this connection.
44. If the contractor fails to complete the work as per the specification within the stipulated period, the order will automatically be treated as cancelled. The security deposit will be forfeited and no payment will be made for part supply/execution of work. The order may then be placed to the second lowest bidder.

45. If any time during the execution of the work, the contractor encounters conditions/circumstances beyond his control (which will be determined by the authority) hindering timely completion of the work, the contractor will promptly inform the Head of this office in writing the fact of the delay and the likely duration of the same. After receipt of communication from the contractor, the competent authority shall decide as to whether to cancel the contract after the existing stipulated period, or to extend the stipulated period suitably, by issuing an amendment to the contract. In all other cases for delaying the completion of work beyond the stipulated period the authority will deduct from the contract price, as liquidated damages, a sum equivalent to 0.15% of the contracted amount for each day of delay of completion of work which will be deducted from the final bill. The maximum limit of such deduction will however, be 5% (five percent) of the contract amount. The contract will automatically stand cancelled when the deduction limit crosses 5 % of the contract amount.

46. All the works should be done as per the normal accepted technical requirements and are to be done under strict supervision of the concerned officers of CSSRI, RRS, Canning Town. Normally no work will be done on holidays/beyond the office hours. However, the contractor may seek prior permission of the competent authority to work beyond the office hours whenever it becomes very urgent depending of the nature of the work.

47. Payment will usually be made within about 45-days after the submission of final bill on satisfactory completion of work by the specified time.

(B. Maji)
Pr. Scientist & HEAD

TENDER FORMAT

(on letter head of the firm)

Receipt No./Demand Draft No.

Date of Receipt/D.D.

Subject:

Your Tender Enquiry No.:

Our reference:

Title of Work:

Sl. No.	Brief description of goods /equipments /supply/work	Brief specifications of work	Quantity	Unit	Unit rate (₹)	Total amount (₹)

Tax (if any)	
TOTAL	

Gross total Cost: ₹ (in figures) (₹ (in words))

We agree to do the above work in accordance with the technical specifications for a total contract price of ₹ (in figures) (₹ (in words) within the period specified in the Invitation for Quotations. The other necessary details of our firms are given below.

PAN No. (Xerox copy attached) :
 Bank Account No.
 VAT Registration No. (Xerox copy attached)

We also confirm the other terms and conditions:

Validity of quotation:
 Payment terms:
 Completion of works:
 Others (if any):

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery.

Dated:
 firm/supplier)

Signature of Supplier/Contractor
 (Name and seal of the

Phone : (03218) 255241, 255085

Fax: : (03218) 255084

Email: cssri.canning@gmail.com



Central Soil Salinity Research Institute Regional Research Station

Canning Town, South 24 Parganas, West Bengal-743 329 (INDIA)

Tender Enquiry No. : CSSRI/Cng/12(2)/ 11-12/10

Date 01.12.11

INVITATION OF QUOTATIONS FOR REPAIRING THE ROOF, PATCH REPAIRING OF INSIDE PLASTER AND INTERIOR SNOW-CEM PAINTING, REPAIRING & PAINTING OF DOORS & WINDOWS OF LABORATORY BUILDING

Sealed quotations are invited for the above mentioned work in the Laboratory Building of this Office under the Terms & Conditions mentioned below as per under mentioned specifications. The contractor may assess the conditions of the doors and windows consulting with the works committee.

Total Budget: Rs. 4,47,532 (apx.)



Sl. No.	Brief specifications of the work	Q (A)
1.	Demolishing lime concrete of the roof manually by Mechanical means and disposal material within 50m lead as per direction of the authority 1:3:6 (Total: 495 sqm x 0.1 m depth = 49.5 cum).	49
2.	Providing and laying in position cement concrete of specified grade excluding the cost of centering and shuttering- all works up to plinth level: 1:2: 4 (1cement:2 coarse sand: 4 stone aggregate 20 mm nominal size) : 495 sqm X 0.05= 24.75 cum	24.
3.	Dismantling old plaster or skirting raking out joints and cleaning the surface of plaster including disposal of rubbish to the dumping ground within 50 m lead.	3
4.	15 mm thick plastering cement : sand = 1 : 4	3
5.	Removing dry or oil bound distemper, water proofing cement paint and the like by scraping, sand papering and preparing the surface smooth including necessary repairs to scratches etc. complete.	26
6.	Distempering with dry distemper of approved brand and manufacture of one or more coat and of required shade.	506
7.	Painting of Window: Rubbing, cleaning and removing the existing paint of the Doors & Windows and then re-painting of the same with synthetic enamel paint of approved brand of reputed company (ISI mark) to give an even shade (min. 2 coats)	58
8.	Painting of Grill: Rubbing, cleaning and removing the existing paint of the Grill and then re-painting of the same with synthetic enamel paint of approved brand of reputed company (ISI mark) and manufacture of required colour to give an even shade (at least 2 coats)	1
9.	Painting of Door Rubbing, cleaning and removing the existing paint of the Doors. Then re-painting with oil type wood preservative of approved brand of reputed company (ISI mark) Old work (at least 2 coats) 3 sqm. each x 2 (both sides)X 17	10
10.	Providing and fixing T-iron frames for doors, windows and ventilators of mild steel Tee-sections, joints mitred and welded with 15x3 mm lugs 10cm long embedded in cement concrete blocks 15x10x10 cm of 1:3:6 (1 cement : 3 coarse sand : 6 graded stone aggregate 20 mm nominal size) or with wooden plugs and screws or rawl plugs & screws or with fixing clips or with bolts and nuts as require including fixing of necessary butt hinges and screws and applying a priming coat of approved steel primer.	1
11.	Chipping of the R.C.C. roof	4
12.	Providing & Laying polished vitrified floor tiles in different sizes with water absorption less than 0.08% & conforming to IS 15622 of approved make in all colors & shade. Fixing glazed/Ceramic/ Vitrified floor tiles with cement based high polymer modified quick set tile adhesive (Water based) conforming to IS :15477, using 5 kg. adhesive/sqm of tile area, in average 3 mm thickness. The work includes the shifting of furniture and any other materials and to put out the existing floor mat and then to restore the furniture again in its original position. Size of tiles 60 X 60 cm.	1
13.	Repairing of wooden 10 no. doors and replacing of one no. wooden door as directed by Works Committee.	Lu

**** All the goods/supplies should of ISI mark or equivalent quality of reputed manufacturer**

TERMS & CONDITIONS FOR SUBMITTING QUOTATION AND EXECUTING THE WORK:

3.The Tender format is obtainable from the Office or can be downloaded. Tenders shall be submitted in Tender Format on the printed pad of the firm accompanied by a DD (in favour of D.D.O., CSSRI, Canning and payable at SBI, Canning, Br. Code 1993) or the Xerox copy of the money receipt of Rs. 100/- paid in cash to the Office.

2. Each bidder must submit only one quotation in sealed cover. Quotation may be sent by post or dropped in the tender box available at this Office on or before **15.00 hrs. of 26th December, 2011** being the last date & time of submission of quotation. Quotation received after the scheduled date and time will not be accepted.

48. Each contractor has to deposit an Earnest Money of Rs. 9000/ (Rupees nine thousand only) along with the quotation in the form of Demand Draft, drawn in favour of D.D.O., CSSRI, Canning and payable at State Bank of India Canning Branch (Code No. 1993). The earnest money of all the bidders except the lowest two bidders will be refunded within 10 days of opening the quotations. The earnest money of the second lowest bidder to whom order was not placed will be refunded within 10 days of placement of order. The earnest money of any bidder will be forfeited if the bidder(s) denies/fails to execute the work after placing the work order by the authority.

49. Documents showing satisfactory credentials and experience of performing job of similar nature if any may be enclosed.

50. The validity period of the quotation should be at least 90 days from the last date of submission of the quotation.

51. The Competent Authority of the Institute has the right to accept/reject any tender/quotation without assigning any reason thereof and the decision of the Authority will be final and binding on the quotationer.

52. The evaluation of total cost would be done for all the items mentioned on the work sheet put together. The items for which no rates have been quoted would be treated as zero and the total amount would be computed accordingly. The Works Committee will award the contract to the responsive bidder whose total cost for all the items put together is the lowest

53. The contractor has to pay the Income Tax as applicable in the I.T. Act and the same will be deducted at source from his bills. The contractor is required to provide Bank A/C and PAN No. along with the quotation.

54. Bank charges if any will be borne by quotationer.

55. The contractor has to meet all other necessary requirements of Govt. taxes etc. as the case may be.

56. On receiving the work order the contractor will have to submit an acceptance letter within 7 days along with a deposit of additional amount in excess of the earnest money (if required) to fulfill 5% of order amount as security deposit. The security deposit will be retained till the satisfactory completion of the work & submission of final bill, failing which, it will be presumed that the contractor is not interested to execute the work and his earnest money will be forfeited. The order may then be placed to the second lowest quotationer.

57. The contractor in whose name the order will be issued must ensure from time to time that the work is being done properly and in time, otherwise his security money is liable to be forfeited and other actions as per rule may be taken against him. The losses incurred, if any, due to negligence on the part of the contractor are to be compensated by the contractor.

58. The contractor must in his own interest ensure that all the rules and sub rules of the labour laws including minimum wages Act are followed and he will be responsible for any lapse in this regard. The Institute will not under any circumstances be responsible for any lapse on the part of the Contractors in this connection.

59. If the contractor fails to complete the work as per the specification within the stipulated period, the order will automatically be treated as cancelled. The security deposit will be forfeited and no payment will be made for part supply/execution of work. The order may then be placed to the second lowest bidder.

60. If any time during the execution of the work, the contractor encounters conditions/circumstances beyond his control (which will be determined by the authority) hindering timely completion of the work, the contractor will promptly inform the Head of this office in writing the fact of the delay and the likely duration of the same. After receipt of communication from the contractor, the competent authority shall decide as to whether to

cancel the contract after the existing stipulated period, or to extend the stipulated period suitably, by issuing an amendment to the contract. In all other cases for delaying the completion of work beyond the stipulated period the authority will deduct from the contract price, as liquidated damages, a sum equivalent to 0.15% of the contracted amount for each day of delay of completion of work which will be deducted from the final bill. The maximum limit of such deduction will however, be 5% (five percent) of the contract amount. The contract will automatically stand cancelled when the deduction limit crosses 5 % of the contract amount.

61. All the works should be done as per the normal accepted technical requirements and are to be done under strict supervision of the concerned officers of CSSRI, RRS, Canning Town. Normally no work will be done on holidays/beyond the office hours. However, the contractor may seek prior permission of the competent authority to work beyond the office hours whenever it becomes very urgent depending of the nature of the work.

62. Payment will usually be made within about 45-days after the submission of final bill on satisfactory completion of work by the specified time.

(B. Maji)
Pr. Scientist & HEAD

TENDER FORMAT

(on letter head of the Firm)

Receipt No./Demand Draft No.

Date of Receipt/D.D.

Subject:

Your Tender Enquiry No.:

Our reference:

Title of the Work:

Sl. No.	Brief description of goods/ equipments /supply/ work	Brief specifications of work	Quantity	Unit	Unit rate (₹)	Total amount (₹)
Tax (if any)						
TOTAL						

Gross total Cost: ₹ (in figures)

(₹
.....
..... (in words)

We agree to do the above work in accordance with the technical specifications for a total contract price of ₹

..... (in figures)

(₹
..... (in words)

within the period specified in the Invitation for Quotations. The other necessary details of our firms are given below.

PAN No. (Xerox copy attached) :

Bank Account No.

VAT Registration No. (Xerox copy attached)

We also confirm the other terms and conditions:

Validity of quotation:

Payment terms:

Completion of works:

Others (if any):

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery.

Dated:

Signature of Supplier/Contractor
(Name and seal of the firm/supplier)