

CENTRAL SOIL SALINITY RESEARCH INSTITUTE
KARNAL-132001
Ph.:0184-2291218, 2291219,2291119, 2290919, Fax: 0184-2290480
Email: director@cssri.ernet

SPEED POST

No.P-3(19)/CHA/2010-11/

Dated:.....

To,

Sub: Contract for engagement of Approved Customs-Clearing-cum Freight forwarding (Consolidation Services) Agent for the release of foreign Consignments from I.G.I. Airport. New Delhi.

Dear Sir,

You are invited to submit Quotation in the enclosed format for engagement of approved custom clearing cum freight forwarding (Consolidation Services) Agent for the release of foreign consignments from I.G.I. Airport, New Delhi. You are also requested to submit the following documents alongwith your Tender/quotation:-

- | | |
|--|-------------|
| 1. Schedule of Requirements/Scope of work. | Part I & II |
| 2. Questionnaire. | |
| 3. Bid/Form and Price Schedules. | |
| 4. D.D./FDR/for Bid Security. | |
| 5. Terms & Conditions duly signed. | |

Each column/blank be filled properly and every papers/documents enclosed with bid documents must be signed/stamped by the authorized signatory of the firm/company. Please send complete quotation set duly filled, signed & stamped as provided by the Institute and if desired, you can retain photocopies of this document for your reference and record.

You may also download the same from our website www.cssri.org for your information and guidance.

Yours faithfully,

Asstt. Admn. Officer

Encl. As above.

Copy to:

- 1. OIC, Computer for publication on web site.**
- 2. Dr. Khajanchi Lal, Chairman quotation opening committee with the information that quotations will be opened on 01.09.2010 at 3.00 P.M.**

Asstt. Admn. Officer

Part - I

SCHEDULE OF REQUIREMENTS

1. Brief description of services to be provided.

This Institute imports a large number of equipments, Chemicals, consumables and spare parts from all over the world under Custom Duty Exemption Certificate issued by Department of Scientific & Industrial Research (D.S.I.R.), Govt. of India. These consignments are received in different sizes of packings and of value upto several lakhs of rupees. Normally all our consignments are air freighted to I.G.I. Air port, New Delhi. Institute reserves the right to import any goods through a Freight Forwarding Agency other than nominated by C.H.A. The contract will be awarded for a period of 02 years (Two years) from the date of issue of contract offer.

Following jobs shall fall under the scope of the custom clearance-cum-forwarding contract:

I. Custom clearance of consignments from IAAI/Foreign Post Office at New Delhi:

- Receipt of clearance documents from CSSRI.
- Custom clearance of the consignment including all stages of the process.
- Obtaining non-delivery certificate/short landing certificate in case the materials are short delivered by IAAI or Airlines and lodging of claims with them on behalf of CSSRI.
- Arranging Insurance survey at Airport/IAAI in case of damages/shortage to the Consignment
- Clearance of IPP parcels from customs/foreign post office New Delhi
- Any other job in connection with the clearance of goods from customs
- Immediate dispatch/delivery of consignment at CSSRI, Karnal & its regional stations at Canning Town(W.B), Bharuch(Gujarat) and Lucknow (U.P) after custom clearance.
- Follow-up of cases of recovery of any excess duty paid to customs.

II. Consolidation of the consignments being imported from all over the world:

- Complete monitoring and supervision of the movement of consignment from the date of order /LC and regular feedback on the progress of order to CSSRI. In case the same is not received 3-4 days before the date of landing of consignment, the delay in clearance will be on the part of the agent and the respective amount of demurrage will be recovered from CHA.
- To provide timely information (pre-alert), regarding dispatches and other relevant information to CSSRI.
- To facilitate specialized packing for all kinds of materials as per IATA specifications and international packing standards.
- Transportation of special project materials voluminous and heavy packages, Radio active, sensitive, hazardous and perishable materials.
- Extensive communication through telephone, tele-fax, e-mail etc.
- Any other service needed regarding consolidation from time to time.
- Shipment should be made preferably through Air-India.

III. Export of items/equipments for repairs or replacement

- Export of certain items for repairs, which will be re-imported after repairs.
- Export of equipments for replacement.
- All procedural formalities with customs will be required to be done by the CHA.

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QUESTIONNAIRE

BIDDERS SHOULD FURNISH SPECIFIC ANSWERS TO ALL THE QUESTIONS GIVEN BELOW. IN CASE A QUESTION DOES NOT APPLY TO A BIDDER THE SAME SHOULD BE ANSWERED WITH THE REMARK “NOT APPLICABLE”. BIDDERS MAY PLEASE NOTE THAT IF THE ANSWERS SO FURNISED ARE NOT CLEAR AND/OR ARE EVASIVE, THE BID WILL BE LIABLE TO BE IGNORED.

1. Bid No. Date for bid opening on

2. OFFER IS ONE FOR ACCEPTANCE DAYS.

3. Name & address of Company/Firm:

4. What is your permanent Income Tax A/C No/PAN No.:

5. Confirm whether you have attached your latest/current ITCC or certified photocopy thereof,

6. Status:

a) Are you currently registered with Central/State Sales Tax/Service Tax Department
.....

b) Are you registered under the Indian Companies Act. 1956 or any
other Act?

Please attach certified copy (copies) of the relevant registration certificate(s) in confirmation to your
above answer(s).

7. Please indicate:-

Name & full address of your Banker(s):

.....
.....
.....

8. State whether business dealings by you have been currently banned by any Ministry/ Department or
Central Govt. or any State Govt.

.....
.....

(Signature of Bidder)

Designation & Address of person signing above

For and on behalf of M/s

(Name and address of the bidding firm)

Tel No.....

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(Financial bid document)
BID FORM AND PRICE SCHEDULES

Date.....

To,
The Director
Central Soil Salinity Research Institute
Zarifa Farm, Kachwa Road
Karnal-132001 (Haryana)

Ref: Your bidding documents No. dated

Having examined the above mentioned bidding documents, including addenda Nos. (If any), the receipt of which is hereby duly acknowledged, we, the undersigned, offer to provide in conformity with the said bidding documents for the sum as shown in the price schedules, attached herewith and made part of this bid.

We undertake, if our bid is accepted for award of Contract for engagement of Approved Customs-Clearing-cum Freight-forwarding (Consolidation Services) Agent for the release of foreign Consignments from I.G.I. Airport. New Delhi, we will complete the work in accordance with schedule of requirement after fulfilling all the applicable requirement incorporated in the above referred bidding documents.

If our bid is accepted, we will provide you with performance security as demanded.

We agree to abide by this bid for the bid validity period specified in the I.T.B. clause 8 (read with modification, if any, in the Bid Data Sheet) or for the subsequently extended period if any, agreed to by us and it shall remain binding upon us and may be Rejected any time before the expiration of that period.

Until a formal contract is prepared and executed, this bid together with your written acceptance thereof and your notification of award, shall constitute a binding contract between us.

We understand that you are not bound to accept the lowest or any bid you may receive.

Dated the Day of 201.....

Signature
(in the capacity of)
Duly authorized to sign bid for and on behalf of
M/s
Seal
Telephone no.

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INSTRUCTIONS AND TERMS & CONDITIONS

1. CSSRI places purchase orders primarily on F.O.B. basis. A few purchase orders are placed on ex-works basis and on C.I.F. basis. The schedule of the requirement of jobs/services is mentioned in Part – I & II .
2. The tenderer should be a Registered Consolidation Agent/Freight Forwarder with Custom Department. A copy of valid/permanent Custom License as CHA in the name of bidder should be attached with the tender.
3. The agency should have network of cargo forwarding/consolidating agents in at least 20-25 countries viz. USA, Canada, Mexico, Brazil, UK, Switzerland, France, Italy, Germany, Sweden, Ireland, Norway, Denmark, Austria, Israel, The Netherlands, Japan, Singapore, Hongkong, Korea, Australia etc. A list of the same with telephone numbers and addresses should be attached with the tender.
4. CSSRI will pay the Custom Duty as per rules of the Custom Department, on customs assessable value for all the imported items.
5. Your firm is to pay all the clearing charges of the consignment including Customs Duty. Your bill for Airfreight/Sea-freight charges, Custom Duty and Clearing charges etc., will be paid to you within a period of one month from the date of receipt of the consignment in our premises in good condition or from the date of submission of the bill along with all relevant documents, whichever is later.
6. CSSRI shall not bear/pay any demurrage charge on account of any delay in clearance attributable to Clearing Agent or their freight forwarder.
7. The consignment after clearance from airport should directly be delivered to CSSRI, Karnal or its regional research stations at Canning Town(W.B), Bharuch (Gujarat) and Lucknow (U.P) within ten working days. In case of perishable items, it should be delivered within minimum required period with proper arrangements. The perishable consignments should be cleared within 24 hours of landing and clearance process for such consignments should begin well in advance. In case, a perishable consignment is damaged due to insufficient dry ice during clearance, agency shall be held responsible for the complete loss.
8. For any kind of loss or damage to the consignment from Foreign Airport to CSSRI, Karnal/Canning,/Bharuch and Lucknow the agency will be fully responsible for recoupment of loss, if any. However, necessary documents on this account (to be prepared by you) will be signed by CSSRI in the capacity of consignee/importer.
9. **Weight:** (a) the weight for the purpose of airfreight will be the “chargeable weight” of the consignment.

(b) the weight for the purpose of clearance from airport will be the “gross weight” of the consignment.
10. **Air freight charges:** The freight charges shall be on the basis of IATA rates which are fixed by IATA. The IATA rates from respective country of import should be considered as the reference, while offering discount on forwarding/consolidation rates. Under no circumstances should these rates be more than those specified in latest IATA rates. **The bidder should furnish an undertaking to this effect on its letterhead and send a certified statement of these charges presently applicable with the bid.**

The airfreight charges for various countries will be paid in equivalent rupee in India for Air Freight consignments as on the date of transaction.

11. The agency, in the schedule of rates **Group-A** should offer a single standard/flat discount on IATA rates, which should be 'in percentage' only, applicable for all countries and all weight slabs. Offering of discounts in different parameters for different countries, sizes, shapes (voluminous etc.) of consignment **will disqualify the offer**, which may be noted.

The offers of the parties will be evaluated on the basis of the percentage of discount and not on individual rates for weight slabs. Offers/bids with discounts subject to any conditions imposed by the bidder will be rejected.

12. **Clearance/Transportation/Other charges:** The rates for clearance & other relevant services for the consignment at New Delhi Airport and transportation charges for its subsequent delivery to our premises at CSSRI, Karnal and its regional stations at Canning Town(W.B), Bharuch(Gujarat) and Lucknow (U.P) will be furnished by the parties according to respective formats given in Schedule of Rates **Group B&D** only, failing which, quotation is likely to be ignored by the Institute. Delivery Order (D.O.) charges on consignment coming under contract shall not be paid. D.O. charges for other consolidation will be paid as actual. Discounts/concessions subject to any conditions imposed by the bidder will not be considered.
13. Earnest Money (Bid Security) for Rs. 10,000/- (Rupees Ten thousand) only in shape of Bank Draft in favour of ICAR –UNIT-CSSRI-Karnal payable preferably at SBI, Karnal valid for 6 months may be enclosed alongwith the tender
14. **Security Deposit:** Since the agency will be entrusted with the responsibility of handling valuable consignments, the successful bidder will be required to furnish a security of at least Rs. 50,000/- (Rupees One lakh only) in the form of FDR/Demand Draft in favour of ICAR Unit, CSSRI, Karnal.
15. All payments on account of air freight, Import duty, handling and other charges upto Rs.1,00,000/- (Rupees One Lakh) are to be borne by the Clearing Agent without waiting for advance payment and the same will be reimbursed by the Institute after the release of consignment and on production of clearance bills. In case of payments exceeding, Rs.1,00,000/- (Rupees One Lakh) the Institute will arrange the advance payment for which the estimate of expenditure should be received in this office before 10 days from the date of arrival of consignment at IGI, Airport, New Delhi. The Institute require reasonable time say 7-10 days to arrange payment for clearance on arrival of consignment.
16. The agency must intimate CSSRI, Karnal well in advance at least three days, from the date of arrival of the consignment at New Delhi Airport with the House Airway Bill and Master Airway Bill numbers so that the required documents are prepared and sent to you in time. The agency shall be held responsible for any delay on their part where they do not file the Bill of Entry (B.E.) with custom or do not confirm any discrepancy of CSSRI, Karnal in documents. The demurrage charges due to agent's negligence, will be recovered from them. Similarly the agent shall have to make good to CSSRI any loss incurred due to negligence or failure on their part to take prompt action in finalization of B.E. and clearance of consignment.
17. The firm may be required to carry out or arrange to carry out the inspection of the ordered material at the country/port of shipment or supplier's premises on behalf of CSSRI, Karnal, if required in certain cases.
18. Safe custody of the consignment cleared, is the responsibility of the agency until it is delivered to stores, CSSRI, Karnal or its regional stations at Canning, Bharuch & Lucknow.

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19. Agency shall be required to examine carefully all packages marked for customs examination of each consignment arrived at the airport with respective invoices/packing list etc. Any damage or loss of goods should be brought to the notice of CSSRI, Karnal immediately. In case any short landing cargo is noticed the agent shall be required to file "not traceable" or "not found" notice with the airport authorities and obtain 'not traceable' certificate and also lodge formal claim on airport authority/concerned airlines with all necessary documents under intimation to CSSRI, Karnal.
20. The copy of our purchase order shall be sent to your firm who shall follow up with foreign supplier to ship the goods within delivery schedule and intimate CSSRI, Karnal well in time, so as to complete necessary documents for custom clearance.

In case of failure to do so by you/your foreign associate, the charges incurred, if any, will be payable by you.

21. **F.O.B. consignments:** Normally orders will be placed with foreign suppliers on FOB basis. Your console airfreight rates must be based on FOB shipments i.e. from shipping airports in the exporting country to New Delhi Airport. The consignment will be delivered by foreign supplier to you/ your foreign associate at nearest airport. Accordingly inland handling/forwarding charges in the exporting country shall not be payable.
22. **Ex-works shipments:** In case the foreign supplier agrees to supply the goods on ex-works basis only, the consignment shall be lifted by your agent from the foreign supplier's end for onward shipment to CSSRI, Karnal via New Delhi. The inland handling/forwarding charges (in respect of CSSRI, Karnal and its Regional Stations Canning/Bharuch & Lucknow) shall be paid by in such cases on actual basis against production of supporting documents.
23. Bank release order (for consignments against irrevocable Letter of Credit) will be delivered only after its receipt from the Bank. Custom clearance should be initiated without waiting for Bank discharge, which generally takes time.
24. Even in the case of any dispute, the consignment shall be cleared by the agent and handed over to CSSRI, Karnal or its regional stations Canning, Bharuch & Lucknow pending the settlement thereof.
25. No guarantee can be given for any definite volume of work which will be entrusted to the clearing agent at any time or throughout the period of contract. However, the clearing agent will have to handle all the work, entrusted to them and refusal or inability to handle all or any such work allocated shall be deemed to be a breach of the contract and their security deposit shall be forfeited and legal action shall be initiated as per rule.
26. The rates should hold good during the currency of contract.
27. The offer must accompany name and complete addresses of all associates located in different countries alongwith names, phone, fax, and e.mail numbers of contact persons.
28. The CHA should be a valid Customs License holder. A certified copy of license should be enclosed.
29. The successful bidder shall handle sophisticated and valuable consignments, hence the bidder shall have to furnish a fidelity guarantee bond for an amount of Rs. 5.00 lakhs in favour of DIRECTOR, CSSRI, Karnal to safeguard the interest of CSSRI in the event of any loss to CSSRI due to any act of omission and commission by the firm.

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30. The Director, CSSRI reserves the right to terminate the contract on one month's prior notice at any time on finding the service unsatisfactory or on breach of contract.
31. Incomplete tender is liable to be rejected.
32. **The tender, which is received by fax/e-mail and open condition will not be considered.**
33. **Tenders received after the due date and time will not be considered at all. CSSRI, Karnal will not be responsible for delay in submission of the tender by postal or courier agencies. Tender must reach well before time and date of submission.**

Freight charges will be paid in Indian Rupee as per our agreement/contract on the basis of original HAWB rates after receipt of consignment at CSSRI after custom clearance. Payment of Air Freight charges shall be made on the basis of exchange rates prevailing on the date of shipment.

34. Your tender should contain the following documents:
 - (a) Forwarding letter in your letter head addressed to the Director, Central Soil Salinity Research Institute, Zarifa Farm, Kachwa Road, Karnal-132001(Haryana) without any condition/remarks forwarding therewith :
 - (b) A copy of valid permanent Customs License as CHA.
 - (c) A copy of service tax registration certificate.
 - (d) The list of all parties/Government Organizations (with their full address) where similar nature of services were rendered during the last three years along with proof.
 - (e) Schedule of Rates duly completed with signature and stamp of the agency.
 - (f) Undertaking by the tenderer 'Annexure-B' to be furnished without any addition/ alteration/ cutting/ remarks.
 - (g) Any relevant document in support of claims made by you.
 - (h) EMD Rs. 10,000/-in the form of Bank Draft (as per enclosed format), with validity of at least six months in favour of ICAR-UNIT-CSSRI-KARNAL.
 - (i) A certified copy of IATA rates applicable on the date of submission of tender.
35. The sealed envelope containing the tender must be superscribed as **“Tender for the appointment of CHA cum Clearing Agent”**.
36. The Director, CSSRI, Karnal, reserves the right to accept or reject partly or wholly any tender without assigning any reason whatsoever.
37. The quotation shall be valid for a minimum period of one hundred eighty days (180 days) from the date of opening of bids.
38. All terms used in the tender document will have the meaning as described in INCOTERMS 2000 **or any modification lateron**
40. **Force Majeure**
 - A) However, the Agency shall not be liable for forfeiture of its performance security, liquidated damages or termination for default, if and to the extent that, it's delay in performance or other failure to perform its obligations under the Contract is the result of an event of *Force Majeure*.

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B) For purposes of this Clause, "*Force Majeure*" means an event beyond the control of the Agency and not involving the Agency's fault or negligence and not foreseeable. Such events may include, but are not limited to, acts of the Institute either in its sovereign or contractual capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions and freight embargoes.

C) If a *Force Majeure* situation arises, the Agency shall promptly notify the Institute in writing of such conditions and the cause thereof. Unless otherwise directed by the Institute in writing, the Agency shall continue to perform its obligations under the Contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the *Force Majeure* event.

41. In case of any dispute/litigation, the jurisdiction of court will be at Karnal (Haryana)

42. Tenders which do not fulfill any or all the above conditions or incomplete, are liable for rejection.

Annexure – B

Undertaking by the Tenderer

1. We agree that the consignments after clearance from airport will directly be delivered to the premises of CSSRI, Karnal or its regional stations as mentioned above within ten working days. In case of perishable item, it will be delivered within minimum time with proper arrangements.
2. We agree to pay the customs duty for all consignments as per terms & conditions of the Tender Document at the time of clearance from airport and its reimbursement within fifteen working days (excluding courier time) against paid challan. We shall submit bill alongwith the paid challan for reimbursement of customs duty so paid.
3. We agree that we shall not claim any demurrage charge, if paid by us at the time of clearance, for the shipments arranged by us.
4. We agree that the House Airway Bill number and date and Master Airway Bill number and date will be intimated to the importer at least before two days of its arrival at the New Delhi Airport for the purpose of insurance coverage of the consignment.
5. We agree that we shall collect necessary documents required for clearing of consignments both from airport and seaport by deputing our representative as and when required. Delay will be on our account.
6. We agree that we shall submit the Original House Airway Bill, copy of Master Airway Bill, customs signed invoice, Bill of Entry both importer copy and exchange control copy, along with the clearing charge bills.
7. We shall prepare the airfreight bill and clearing charges bills strictly in accordance with the approved rates. Under no circumstances airfreight rates charged by us, shall exceed those specified in the latest issue of IATA Rates.
8. We agree to abide by all the terms and conditions as mentioned in the Tender Document.

Signature of the tenderer with Seal

Place :

Date:

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Annexure-C

Schedule of Rates to be Charged for Clearance & other Services and Discount on Air Freights port of landing – New Delhi Airport

Charges which are normally claimed and rates for which are sought to be quoted by the C&F Agents are classified in four groups (A,B,C,D) for the purpose of comparison among different bidders. Each Bidder, depending upon his quoted rates will be given marks from 0-100 for each group. Finally different weightage will be given to the marks obtained in each group to calculate the Total Score of each bidder:

Group	Weightage
A	50
B	20
C	5
D	25

Following Formula will be used to arrive at total Score of a Bidder

$$\text{Total Score} = \frac{50(A) + 20(B) + 5(C) + 25(D)}{100}$$

(Where A,B,C,D are marks obtained in respective group)

Bidder with maximum total score shall be selected

Note: Discounts/Concessions subject to any conditions imposed by the Bidder will be rejected

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DISCOUNTED RATES OF AIRFREIGHT FOR FORWARDING CASES

Discount offered on standard IATA Rates (a single flat discount for each category to be offered irrespective of weight slabs)	Criteria for calculating marks
1. For forwarding cases (voluminous consignments) : _____ %	0.8 mark will be given for every 1 percent of discount offered on IATA rates
2. For forwarding cases (over dimensional consignments) : _____ %	0.1 mark will be given for every 1 percent of discount offered on IATA rates
3. For forwarding cases of (hazardous and /on perishable consignments) : _____ %	0.05 mark will be given for every 1 percent of discount offered on IATA rates
4. For forwarding cases of (normal consignments) : _____ %	0.05 mark will be given for every 1 percent of discount offered on IATA rates

Note :

1. Every six months, a copy of IATA rates will be required to be submitted by bidders. Most of our shipments by air shall be on FOB basis, therefore Terminal charges, Forwarder's fee, Charges for loading to carrier in shipping country etc. will not be paid separately. If there is any shipment on Ex-works basis, charges in shipper country will be paid on actual basis on submission of supporting documents.
2. No other charges except freight, fuel & security surcharges will be paid on FOB consignment. Bidders may quote their discount adjusting other charges if any.
3. Evaluation of the bids will be made on FOB basis only.

Following five categories of charges are included in this group:

(1) Agency commission, (2) D.O. charges, (3) C.C. fee, (4) charges for dry ice replenishment in consignment having perishable contents, (5) fuel & war surcharges

A maximum limit for the charges at Sl. No. 1-4 above, has been set by the institute and no charges beyond respective limit in these categories for any consignment will be paid by the institute. Charges for the category at Sl. No. 5 i.e. Fuel & war surcharges etc., will be chargeable at actual subject to condition that these will be paid only if the same are shown in MAWB.

However the bidders will be at liberty to quote lower possible rates or exempt charges in any category in order to maximize their marks in this group. Total marks in this group will be the sum of marks obtained in each of the five categories. Agency commission rates quoted will apply to shipments "in consol" and "not in consol". Separate rates for "in consol" and "not in consol" will not be entertained.

Rates to be quoted for following categories of charges:-				
Sl. No.	Category	Limit sat by Institute	Rate quoted by the firm	Criteria for calculating marks:-
1	Agency Commission Including Labour charges or loading at airport EDUI/CMC/BE Charges Documentation fee. IFC Charges IGM Filling Charges, Sealing and any other charges relevant to the clearance of consignment from Airport Service Tax on Agency Commission shall be payable as per rules.	(Rs. 0-1000)	Max of Rs.---- Min. Of Rs. ----	1. Average of max. and min. rates quoted for each Bidder will be service. Bidder with lowest average rate will get 80 mark and Bidder with highest average rate will get C marks. Rest the Bidders will be Given mark between 10 to 30 proportionately depending upon on their respective average
2	D.O. Charges for FOB/FCA Shipments (Actual in case of CIP/CIF Shipments)	(Rs. 0-550)	Rs.	2. Bidder with lowest rate will get 20 marks and Bidder with Highest rate will get C marks. Rest of the Bidders will be given mark between 0 to 20 proportionately depending upon their respective rate
3	CC Fee	0 to 2% of freight -----% of freight		3. Bidders with lowest rate will get 20 marks and Bidder highest rate will get 0 mark first proportionately depending upon their respective rate.
4	Replenishment of Dry Ice in Consignments having perishable contents'	Rs. 0 to 30 K.g. ----- k.g		Bidder with lowest rate will get 10 mark and bidder with highest rate will get 0 marks. Rest of the Bidder will be given mark between 0 to 10 proportion salary depending upon their respective rate.
5	Fuel & war Security Surcharges.	0 to At Actual as Rs. ----- shown in MAWB		5. Bidders giving exemption from this charge will get 20 marks Rate will get no marks..

Marks in this group will be given for special qualifications possessed by the bidder firms as is given below:

Special qualifications;	Criteria for calculating marks;
1. Firm holding own license for both Clearance as well as consolidation/freight forwarding and capable of undertaking both the activities at their own without involvement of any sister concern.	1. Firms capable of undertaking both the activities at their own will be given 30 marks of this group. Firms which are dependent or who have a tie-up with other firm for any of the activities of freight forwarding or Clearance will not be given any marks.
2. Membership of FIATA in addition to IATA.	2. Membership of IATA AND POSSESSION OF Consolidation & CHA license is compulsory qualification for all the Bidders. However bidders having the membership of FIATA as well will be awarded 30 marks of this group.
3. Past record of the firms in different Labs/institutes of ICAR .	3. Past experience in field (i.e. Freight Forwarding and Clearance) of the Bidding firms with ICAR Institutes will be evaluated. Firms producing certificates of satisfactory services in the last two years in at least three labs/Institutes of ICAR will be awarded 40 marks of this group

Signature of the tenderer with Seal

Place :

Date:

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Transportation charges from Delhi airport to the campus at CSSRI, Karnal or its regional station at Canning Town(WB), Bharuch(Gujarat) and Lucknow (U.P) for both consol and non-consol shipments)

<p>Rates are to be quoted for following four categories:</p> <ol style="list-style-type: none"> 1. Personal delivery of small consignments @ Rs. _____ 2. Per tempo/small vehicle load @ Rs. _____ 3. Per truck (Medium lorry like TATA-407) @ Rs. _____ 4. Per Truck (Big Lorry) @ Rs. _____ <p>Or by Air at Regional Stations @ Rs. _____</p> <hr/>	<p>Criteria for calculating marks</p> <p>Marks shall be given separately for each category of transportation. A maximum of 25 marks shall be given to the lowest bidder in the category and the highest rates in the category shall fetch 0 marks. Rest of the bidders will be given marks proportionately.</p> <p>Similarly marks shall be given for the other three categories. The total marks of a bidder in this group shall be the sum of marks scored in all four categories of transportation.</p> <p>Note: After clearance of the consignment from Airport, it shall be the duty of the Clearing Agent to bring the shipment to their warehouse or directly send to CSSRI, Karnal or its regional stations(If pertain) at Canning Town, Bharuch and Lucknow, No separate charges for internal transportation of the equipment at Delhi shall be paid to the Clearing Agent. Therefore, bidder should keep in mind this aspect while quoting the transportation charges from New Delhi Airport to the CSSRI, Karnal or its regional stations Canning Town, Bharuch & Lucknow.</p>
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Note:- In case the shipment is required to be delivered at a place other than CSSRI, Karnal or its regional stations the transportation charges shall be payable on actual basis.

Signature of the tenderer with Seal

Place :
Date: